

**NEBRASKA COMMUNITY COLLEGE ASSOCIATION
BOARD OF DIRECTORS
Third Quarter Meeting Minutes
August 11, 2007**

1. PUBLIC MEETING NOTICE

All NCCA Board of Directors, Area Presidents, and the general public having been duly notified the third quarterly meeting of the NCCA Board of Directors was held August 11, 2007, at the Milford Campus of Southeast Community College. Secretary Lynn Schluckebier stated that the public meeting notice was published in the Lincoln Journal Star and Milford Times and the rules for the Nebraska Public Meeting Law are available for public viewing. The public meeting notices are attached to these minutes.

2. ATTENDANCE

Directors Present:

Secretary Lynn Schluckebier – Southeast
Treasurer Merlyn Gramberg – Western Nebraska
Robert Feit – Southeast
Harold McClure – Central
Don Oelsigle for President Keith Harvey - Northeast
Tom Perkins – Western Nebraska
Larry Poessnecker – Northeast
Tim Potter – Metropolitan
William Schneider – Central
Roger Wilson – Mid-Plains

Directors Absent:

Vice President Jane Hornung – Mid-Plains
Steve Grabowski – Metropolitan

Staff Present:

Dennis Baack – Executive Director
Melanie Williams – Administrative Assistant

Also present were: Dr. LaVern Franzen – Central, Randy Schmailzl – Metropolitan, Dr. Michael Chipps – Mid-Plains, Dr. Bill Path and Nancy Lingenfelter – Northeast, Dr. Jack Huck – Southeast, Dr. Eileen Ely – Western Nebraska, Carina Pfeil – Coordinating Commission for Postsecondary Education, and Senator Ron Raikes and his assistant Matt Blomstedt.

3. CALL TO ORDER AND QUORUM DETERMINATION

Secretary Schluckebier called the meeting to order at 9:34 a.m. and asked for roll call and quorum determination. Present and responding were ten board members representing their respective area governing boards. It was determined that a quorum was present.

4. APPROVAL OF AGENDA

Secretary Schluckebier asked for any additions or changes to the agenda. There were none.

MOTION BY ROBERT FEIT AND SECOND BY TOM PERKINS that the NCCA Board of Directors approves the meeting agenda.

A roll call vote was taken.

Voting Aye: Feit, Gramberg, McClure, Oelsligle, Perkins, Poesnecker, Potter, Schluckebier, Schneider, Wilson

Voting Nay: None

Absent: Grabowski, Hornung

RESULT: Motion carried ten (10) ayes, no nays, and two (2) absent.

5. APPROVAL OF MINUTES

Secretary Schluckebier asked for any corrections to the May 8, 2007, meeting minutes. There were none.

MOTION BY TOM PERKINS AND SECOND BY LARRY POESSNECKER that the NCCA Board of Directors approves the May 8, 2007, meeting minutes.

A roll call vote was taken.

Voting Aye: Feit, Gramberg, McClure, Perkins, Poesnecker, Potter, Schluckebier, Schneider, Wilson

Voting Nay: None

Abstaining: Oelsligle

Absent: Grabowski, Hornung

RESULT: Motion carried nine (9) ayes, no nays, one (1) abstain, and two (2) absent.

6. TEAM 1 REPORT/LEGISLATIVE COMMITTEE

a. Discussion with Senator Ron Raikes and Matt Blomstedt

Before Baack turned the discussion over to Senator Raikes and Blomstedt, he first thanked them for the work they have done and will be doing in the future in regard to LB 342. Baack then reminded the Board that this new formula is still in the early stages and more work will need to be done in the future but he does believe it is a step in the right direction for every area.

Senator Raikes began by thanking the association for their support in his effort to address the community college funding issues. He then reiterated that he is midstream in the process and more work will need to be done but that very important advances have been made in terms of equalization across the state. Looking at it in a state policy perspective, it does not make sense that certain areas of the state carry more property tax burden than other areas for the same services provided. He then stated that he feels more advances were made in terms of data collections and administration which are good starting points for what still needs to be done. In terms of calculating the needs of each community college area, there is a two year window for the work to get done. Senator Raikes stated that it will be challenging but do-able.

Baack asked Senator Raikes to address why he felt the formula needed to be changed. Senator Raikes replied that the main reason is the state-wide equalization because the previous formula only provided equalization if it was fully funded. Another reason was the community colleges inability to come to a resolution after working on it for a number of years. He then stated that two other legislative bills were introduced during the session which would eliminate the property tax aspect of funding and he felt he needed to make some substantial changes to the original bill to get the discussion going in a different direction. Wilson asked if the attitude of no property taxes for the community colleges was still in discussion at the Legislature. Senator Raikes replied that he believes it still in discussion somewhat but not as prevalent as it was. Potter then asked Senator Raikes if he knew anything about Governor Heinemann's plans for any reorganization of higher education. Senator Raikes replied that he has not heard of anything in regard to higher education.

Blomstedt distributed a handout outlining the background of LB 342 and the modifications and amendments to LB 342 in the upcoming session. The modifications and amendments he reviewed are as follows:

- Unintentional double application of growth rate in the formula.
- Simplify calculation of resources and aid by removing system foundation aid and REU aid.
- Further define average revenue remainder allowance giving consideration to student counts and modifications to growth rate.
- Other considerations that may be developed this fall:
 - Address concerns about incentives to maximize levy to gain aid
 - Modifications based on education specific expenditures
 - Review for other possible extraneous language/definitions

Perkins asked Senator Raikes what role the Coordinating Commission will have in regard to data collection and state agency involvement. Senator Raikes replied that

they expect to upgrade both the quality and quantity of information collected regarding operating expenses and total revenue. Blomstedt added that the Revenue Department is involved because of their expertise in other state aid programs. Perkins then asked if the Coordinating Commission has the intellectual resources to supervise the program. Senator Raikes replied that at this time he does not believe that additional resources will be required at this time.

Baack stated that from his perspective the system as a whole is better off with the new formula but adjustments will need to be made in a timely manner to avoid the situation we were previously in.

Senator Raikes again thanked the board for their cooperation and input. Baack thanked Senator Raikes and Blomstedt for all their hard work they put into LB 342.

7. TEAM 2 REPORT/BUDGET AND PERSONNEL COMMITTEE

a. Update on Executive Director's Evaluation

Gramberg reported that Team 2 has met with the Executive Director regarding his evaluation and will forward those results to the entire board at the fourth quarter meeting. In the interim, the Executive Director will propose goals and/or activities to enhance his performance to Team 2 prior to the next board meeting.

b. 2008 NCCA Budget Recommendation and Approval

Gramberg reported that Team 2 recommended approval of the 2008 NCCA budget.

MOTION BY TOM PERKINS AND SECOND BY HAROLD MCCLURE that the NCCA Board of Directors approves the 2008 NCCA budget.

A roll call vote was taken.

Voting Aye: Feit, Gramberg, McClure, Oelsigle, Perkins, Poesnecker, Potter, Schluckebier, Schneider, Wilson

Voting Nay: None

Absent: Grabowski, Hornung

RESULT: Motion carried ten (10) ayes, no nays, and two (2) absent.

c. CPA Audit Bid Recommendation and Approval

Gramberg reported that five CPA firms were contacted requesting bids for auditing the association's financial records for the next three years. Three firms returned bids which were included in the board packet. Team 2 recommends that Grafton and Associates be awarded the contract.

MOTION BY WILLIAM SCHNEIDER AND SECOND BY TOM PERKINS that the NCCA Board of Directors accept the proposal submitted by Grafton and Associates to complete the financial audit of the association for the next three years.

A roll call vote was taken.

Voting Aye: Feit, Gramberg, McClure, Oelsigle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

Voting Nay: None

Absent: Grabowski, Hornung

RESULT: Motion carried ten (10) ayes, no nays, and two (2) absent.

8. ELECTION OF OFFICERS

Secretary Schluckebier stated that at the third quarter meeting, new officers are elected for the board. The current executive committee will move up one office position with the position of Treasurer to be selected. Central is next in the rotation so they will need to select a representative to hold the office of Treasurer. The new executive committee will assume the duties of their office immediately following the adjournment of this meeting. The new officers will be as follows:

President	Jane Hornung – Mid-Plains
Vice President	Lynn Schluckebier – Southeast
Secretary	Merlyn Gramberg – Western Nebraska
Treasurer	William Schneider – Central

MOTION BY TOM PERKINS AND SECOND BY ROBERT FEIT that the NCCA Board of Directors approves the election of officers as presented.

A roll call vote was taken.

Voting Aye: Feit, Gramberg, McClure, Oelsigle, Perkins, Poessnecker, Potter, Schluckebier, Wilson

Voting Nay: None

Abstain: Schneider

Absent: Grabowski, Hornung

RESULT: Motion carried nine (9) ayes, no nays, one (1) abstain, and two (2) absent.

9. COUNCIL OF CHIEF EXECUTIVE OFFICERS' REPORT

a. Approval of FY 2006-2007 State Aid Enrollment Audit Guidelines

Dr. Path reported on the two previous CEO meetings. He highlighted some of the topics discussed at those meetings and they are:

- Having all courses required for an associates degree transfer over to the University so that the student may begin as a junior
- Changes in legislation regarding the Perkins Program which covers years 2008-2013
- Update on the Nebraska Job Advantage Program

Dr. Path presented the updated FY 2006-2007 State Aid Enrollment Audit Guidelines. The audit guidelines were changed somewhat dramatically to reflect the changes made in the state aid formula.

MOTION BY ROGER WILSON AND SECOND BY MERLYN GRAMBERG that the NCCA Board of Directors approves the FY 2006-2007 State Aid Enrollment Audit Guidelines as presented.

A roll call vote was taken.

Voting Aye: Feit, Gramberg, McClure, Oelsigle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

Voting Nay: None

Absent: Grabowski, Hornung

RESULT: Motion carried ten (10) ayes, no nays, and two (2) absent.

10. TREASURER'S REPORT

Gramberg asked for any questions or comments regarding the treasurer's report. There were none.

11. EXECUTIVE DIRECTOR'S REPORT

a. Coordinating Commission Activities

Baack stated that Carna Pfeil from the Coordinating Commission is in attendance and asked if she had anything she would like to say to the board. Pfeil stated they will be taking the first year cautiously and will take all the information provided to make a base year. The following year they will contact each area, review all the information and come up with a format that each area can submit to the Commission in a uniform manner.

b. Area Board Visits

Baack stated that he will be attending area board meetings throughout the fall.

12. EDUCATION AND SEMINARS

Baack stated that some areas had some discussion regarding the annual meeting and asked the board for their input on changes and/or topics which they would like to occur. One discussion which was had by the CEO's was the possibility of moving the annual meeting to different locations throughout the state. Oelsigle stated that he would like to see more interaction between board members. Baack replied that some discussion was had to eliminate the assigned area seating. Perkins stated that he would like to see more happen with the Board Chairs Council and have a report be presented to the NCCA Board after they meet. Feit suggested that each attendee could be assigned a table number so that area boards do not gravitate to each other if there is no area seating assignment. Baack stated that another item discussed was the possibility of having a reception for the Senators before the awards ceremony instead of a luncheon so that they are not as hurried.

13. ACCT STATE REPRESENTATIVE REPORT

Feit stated that he will be referred to as State Representative instead of State Chair and with that will come more responsibility. One such is responsibility is the submission of quarterly reports to the Regional Representative. Perkins stated that he would like to Jose Soto from Southeast Community College nominated for the ACCT Diversity award in February. Baack stated that perhaps that award could be incorporated into the administrative award at the annual meeting.

14. NET COMMISSION REPORT

Secretary Schluckebier stated that Dennis Miller, NET representative, submitted two written reports.

15. COMMENTS AND CONCERNS OF GOVERNING BOARD MEMBERS

Perkins suggested that the NCCA Board have a retreat regarding governance. Baack suggested that Gary Davis could be brought in to facilitate the retreat. Perkins

then stated that he would like to have at least one full day for the retreat. Feit suggested that the fourth quarter meeting could occur in the morning with the retreat to follow immediately at the conclusion of that meeting. Discussion was then had regarding moving the fourth quarter meeting to Saturday, November 17. McClure asked what the board hoped to accomplish with this retreat. Perkins stated that in the last board meeting Baack made some comments regarding the board and one of those was what is the boards role and responsibility in governance of the association. He feels that the board needs to come to terms with that. Perkins then stated that he would like the retreat to be for board members only.

16. ANNOUNCEMENTS

- A. NCCA Fourth Quarter Meeting and Retreat – November 17, 2007 – Kearney
- B. National Legislative Seminar – February 11 – 13, 2008 – Washington, D.C.
- C. NCCA Annual Meeting & Legislative Seminar – March 4 – 5, 2008 – Lincoln
- D. AACC Annual Convention – April 5 – 8 , 2008 – Philadelphia, PA
- E. ACCT Annual Meeting – October 29 – November 1, 2008 – New York, N.Y.
- F. National Legislative Seminar – February 9 – 11, 2009 – Washington, D.C.
- G. AACC Annual Convention – To be determined
- H. ACCT Annual Meeting – October 7 – 10, 2009 – San Francisco, CA
- I. National Legislative Seminar – February 8 – 10, 2010 – Washington, D.C.
- J. AACC Annual Convention – April 17 – 20, 2010 – Seattle, WA
- K. ACCT Annual Meeting – October 20 – 23, 2010 – Toronto, Ontario

There being no further business, the meeting was adjourned at 11:12 a.m.

Keith Harvey, President

Lynn Schluckebier, Secretary