

**NEBRASKA COMMUNITY COLLEGE ASSOCIATION  
BOARD OF DIRECTOR'S MEETING MINUTES  
First Quarterly Meeting  
March 1, 2006**

**1. PUBLIC MEETING NOTICE**

All NCCA Board of Director's, Area President's, and the general public having been duly notified the first quarterly meeting of the NCCA Board of Directors was held March 1, 2006, at the Embassy Suites Hotel located in Lincoln, Nebraska. President Potter stated that the public meeting notice was published in the Lincoln Journal Star on February 21, 2006. The public meeting notice is attached to these minutes.

**2. ATTENDANCE**

Directors Present:

President Tim Potter – Metropolitan  
Secretary Jane Hornung – Mid-Plains  
Treasurer Lynn Schluckebier – Southeast  
Robert Feit – Southeast  
Merlyn Gramberg – Western Nebraska  
Harold McClure – Central  
David Newell – Metropolitan  
Don Oelsigle – Northeast  
Tom Perkins – Western Nebraska  
Larry Poessnecker for Vice President Keith Harvey – Northeast  
William Schneider – Central  
Roger Wilson – Mid-Plains

Staff Present:

Dennis Baack – Executive Director  
Melanie Williams – Administrative Assistant

Also present were: Jim Nekuda, Board Chair – Metropolitan, Dr. LaVern Franzen – Central, Dr. Michael Chipps – Mid-Plains, Dr. Bill Path – Northeast, Dr. Jack Huck – Southeast, and Kimberly Carlson, President – Expherion Enterprise Management Services.

**3. CALL TO ORDER AND QUORUM DETERMINATION**

President Potter called the meeting to order at 1:41 p.m. and asked for roll call and quorum determination. Present and responding were twelve board members representing their respective area governing boards. It was determined that a quorum was present.

**4. APPROVAL OF AGENDA**

President Potter stated that action item: ACCT State Chair Reappointment would be added to the agenda following the Council of Chief Executive Officers Report. He then asked for any further additions to the agenda. There were none.

**MOTION BY TOM PERKINS AND SECOND BY DON OELSLIGLE that the NCCA Board of Directors approves the meeting agenda as amended.**

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, McClure, Newell, Oelsligle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**RESULT: Motion carried twelve (12) ayes and no nays.**

## **5. APPROVAL OF MINUTES**

President Potter asked for any corrections or additions to the November 5, 2005, or February 2, 2006, meeting minutes. There were none.

**MOTION BY LYNN SCHLUCKEBIER AND SECOND BY MERLYN GRAMBERG that the NCCA Board of Directors approves the minutes of November 5, 2005, and February 2, 2006.**

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, McClure, Newell, Oelsligle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**RESULT: Motion carried twelve (12) ayes and no nays.**

## **6. TEAM 1 / LEGISLATIVE COMMITTEE**

### **a. Legislation Update**

Baack stated that Senator Don Pedersen, Chair of the Appropriations Committee, had told Baack of his intention to increase community college funding by the same percentage increase as the University and State Colleges. Baack then stated that the appropriations bill is required to be submitted to the Legislature by the 40<sup>th</sup> legislative day.

### **b. Amendment One**

Baack stated that Amendment One, which will go before voters on the May 2, 2006, primary ballot, would increase the pay of State Senators from \$12,000 a year to \$21,000 a year. The amendment will also have an escalator clause which would increase the salary every year based on the consumer price index not to exceed four percent. Baack then stated that the Council of Chief Executive Officers already voted to support the amendment at a prior meeting.

**MOTION BY DAVID NEWELL AND SECOND BY TOM PERKINS that the NCCA Board of Directors go on record in support of Amendment One.**

Baack stated that a vote of support would allow the committee to use the association's name in print materials and other various advertisements. (A copy of the statement of support is attached to these minutes.)

Discussion was then had regarding the history of senator's salaries and the possible effect of the amendment.

**MOTION BY HAROLD MCCLURE AND SECOND BY TOM PERKINS to call the question.**

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, McClure, Newell, Oelsigle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**RESULT: Motion carried twelve (12) ayes and no nays.**

A roll call vote was taken on the motion to support Amendment One.

**Voting Aye:** Feit, Gramberg, Hornung, McClure, Newell, Oelsigle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**RESULT: Motion carried twelve (12) ayes and no nays.**

**7. BYLAW & POLICY COMMITTEE**

Gramberg stated that at the February 2, 2006, Board of Director's meeting, an addition was recommended for *Policy 4008: Contacting Legislators, Legislative Staff, and/or Committees*. The entire policy would read as follows with the revisions underlined:

**4008. CONTACTING LEGISLATORS, LEGISLATIVE STAFF, AND/OR COMMITTEES**

All members of the NCCA shall agree to abide by the following procedures regarding contacting state senators, legislative staff and/or committees, and the executive branch, when dealing with community college issues on which the NCCA board has taken a position. This policy is not intended to infringe upon any individual's right of free speech, but rather will serve as a guideline for serving the best interests of the community college system in Nebraska. This policy refers to contacts made directly with executive or legislative representatives to revise or oppose legislative issues on which the NCCA board of governors has taken a formal stated position. This policy is not intended to refer to casual contacts with executive or legislative branch members, or contacts supporting NCCA board positions, or involving legislation which does not directly affect the community college system or on which no NCCA board position has been developed. Contacts with executive and legislative branch members to support community college positions are expressly encouraged and welcomed.

1. The association will follow NCCA board policy when developing the legislative agenda for the system each year; which policy states that all members shall have an opportunity for input, and suggested revisions, before approval by the NCCA board.

**Legislative Issues Conflict Resolution:** With all association sponsored legislation or any legislation affecting the community college system, it shall be the responsibility of the area board member representatives to make known any disagreements, conflicts, or concerns with the association position to the members of the Team 1/Legislative Committee. It shall be the responsibility of Team 1/Legislative Committee to meet with the member(s) either in a special meeting of the Committee or via a conference call to discuss the member's concerns. If Team 1/Legislative Committee is unable to resolve the disagreement or concerns, a meeting of the entire NCCA board shall be called as soon as possible. Said meeting may be conducted in the most convenient and expeditious manner possible, for example, via conference call. The full board will discuss the issues and attempt to resolve them at this time.

If it is determined that a resolution or compromise cannot be reached, the dissenting area member or members shall notify the NCCA president and Executive Director in writing of their intentions, either to actively oppose an NCCA board position and/or to pursue a separate legislative agenda. The NCCA board will then be responsible to make known to the Legislature that there is a disagreement among the members of the association on a specific issue or issues and that the NCCA board has attempted to resolve the disagreement. It is clearly the intent of the NCCA board to only take positions on legislation that are beneficial to the system as a whole. However, when consensus cannot be reached, the association staff shall support those positions adopted by the NCCA board and/or perceived to be in the best interest of the entire system.

2. All members, area presidents, and designated staff are encouraged to develop a working relationship with the senators in their areas and are also encouraged to contact them as frequently as deemed appropriate to acquaint the legislator with the role and mission of the system and the needs of the particular college. At times, members, presidents, and staff will be asked to make more specific contacts with

- legislators with whom they have established good working relationships to seek support of the adopted association legislative agenda.
3. The person(s) selected to make specific contact with designated legislators shall be provided with information summarizing the community college system's positions by the association staff or board members and/or area presidents before meetings to insure that a coordinated and unified message is presented.
  4. All association members will be kept informed of legislative activities through a legislative newsletter, association correspondence, and/or reports from NCCA board representatives at the area level.

*(Revised March 1, 2006)*

**MOTION BY MERLYN GRAMBERG AND SECOND BY LYNN SCHLUCKEBIER that the NCCA Board of Directors approves the revisions for Policy 4008.**

President Potter asked for any further discussion. There was none.

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, McClure, Newell, Oelsigle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**RESULT: Motion carried twelve (12) ayes and no nays.**

**8. COUNCIL OF CHIEF EXECUTIVE OFFICER'S REPORT**

**a. Approval of the Financial Audit Guidelines**

Dr. Chipps reported that the purpose of these guidelines, which was formulated by the Business Officers, was to ensure the consistent reporting of data across the Nebraska Community College System.

**b. Funding Formula Update**

Dr. Chipps stated that on a conference call between the CEO Council and the business officers on January 20, 2006, it was agreed upon that on or before August 1, 2006, a recommendation would be submitted by the area presidents and business officers suggesting agreed upon funding formula revisions to the NCCA board. The CEO Council then met on February 3, 2006, with the business officers and seven different tenants were identified which deal with the basic principles of the formula review. The seven tenants are as follows: state wide system for local control; funding sources; equity and property tax range; growth; hold harmless clause; differential course weight; and relationship between state funds and property tax relief. Dr. Chipps

then stated that they will meet on March 2, 2006, and their next objective is to better understand the history of how the funding formula came to exist in its current state.

Newell asked what the intention of the hold harmless clause is. Dr. Huck stated that it is the mechanism in place which would protect areas from funding reductions when there is a decline in enrollment. Newell then stated that the hold harmless clause would lock in the existing funding formula and that is not what Metro is interested in seeing. Baack responded that this would not lock in state funding each area receives today but would rather protect them in the future if a decline in enrollment occurs.

**c. UNL - Community College Leadership Certification Program**

Dr. Chipps stated that Dr. Jim Ihrig of the University of Nebraska is working on this program with various community colleges. The reasoning behind this program is the void in the developing of leadership within the community college system so the University is working on an on-line format for masters and doctorate level programs to be offered to mid-managers in the system.

**MOTION BY DAVID NEWELL AND SECOND BY ROBERT FEIT that the NCCA Board of Directors approves the Financial Audit Guidelines as presented.**

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, McClure, Newell, Oelsigle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**RESULT: Motion carried twelve (12) ayes and no nays.**

**9. REAPPOINTMENT OF ACCT STATE CHAIR**

President Potter stated that Feit's term as ACCT State Chair will expire on March 31, 2006, and he would like to continue serving in that capacity.

**MOTION BY DAVID NEWELL AND SECOND BY TOM PERKINS that the NCCA Board of Directors reappoints Robert Feit to the position of ACCT State Chair.**

A roll call vote was taken.

**Voting Aye:** Feit, Gramberg, Hornung, McClure, Newell, Oelsigle, Perkins, Poessnecker, Potter, Schluckebier, Schneider, Wilson

**Voting Nay:** None

**RESULT: Motion carried twelve (12) ayes and no nays.**

**10. REVISED COMMITTEE ASSIGNMENTS**

President Potter stated that the committee roster is being revised to reflect the conclusion of the annual meeting. It will be as follows:

**2006 NCCA COMMITTEE ROSTER  
Effective March 1, 2006**

**TEAM 1 – LEGISLATIVE**

Robert Feit  
Merlyn Gramberg  
Harold McClure  
David Newell  
Don Oelsligle – Chair  
Roger Wilson

**EDUCATION & SEMINARS**

Jane Hornung  
Roger Wilson  
Dr. Michael Chipps  
Don Oelsligle – Northeast

**TEAM 2 – BUDGET & PERSONNEL**

Keith Harvey  
Jane Hornung  
Tom Perkins  
Tim Potter  
Lynn Schluckebier – Chair  
William Schneider

**NEBRASKA COUNCIL FOR PUBLIC  
HIGHER EDUCATION**

Harold McClure  
Tim Potter

**BYLAW & POLICY COMMITTEE**

Merlyn Gramberg – Chair  
Don Oelsligle  
Tim Potter  
Lynn Schluckebier  
William Schneider  
Roger Wilson

**NEBRASKA EDUCATIONAL  
TELECOMMUNICATIONS  
COMMISSION**

J. Paul McIntosh

**11. TEAM 2 / BUDGET & PERSONNEL**

There was nothing to report at this time.

**12. EDUCATION & SEMINARS COMMITTEE**

Perkins asked if Ed Barlow, the keynote speaker at the annual meeting, was planning on returning to Nebraska for the NCCA board retreat in May. Baack

introduced Kimberly Carlson, President of Experion Enterprise Management Services. She will be the facilitator at the retreat and some of the information Barlow touched on at the meeting will be reviewed and used by Carlson at the retreat.

### **13. TREASURER'S REPORT**

Schluckebier asked for any questions or comments regarding the treasurer's report. There were none.

### **14. EXECUTIVE DIRECTOR'S REPORT**

Baack stated that after discussing with the Instructional Officers the topic of joint purchasing of textbooks, which had been brought up at the fourth quarter meeting, it was determined that with the enormous variety of textbooks available for instructors to choose from, joint purchasing would not be a cost saving tool for the system.

### **15. NETV COMMISSION REPORT**

Baack stated that Dennis Miller, Jr. from Western Nebraska was chosen to replace J. Paul McIntosh on the NET Commission Board. The appropriate documentation has been sent to the Governor's office and we are currently awaiting a response from him.

### **16. COMMENTS AND CONCERNS OF GOVERNING BOARD MEMBERS**

Oelsligle encouraged the community college areas not to make appointments with our Senators and Congressmen on their own agenda items during the time prescheduled by ACCT for the entire state system to discuss federal issues which are important to the entire state. These dual meetings caused confusion with the congressional offices as well as with the entire community college delegation. President Potter stated that Metro would do a better job at coordinating the meetings with the NCCA office next year.

Baack stated that the second quarter board meeting will be held on the evening of May 8 with the board retreat to be held on May 9. The retreat will take place in North Platte at the Holiday Inn Express.

### **17. ANNOUNCEMENTS**

- A. PTK Nebraska All-State Recognition Ceremony & Luncheon – April 5, 2006 – Lincoln
- B. AACC Annual Convention – April 22-25, 2006 – Long Beach, CA
- C. NCCA Second Quarter Meeting – May 8, 2006 – North Platte
- D. NCCA Board Retreat – May 9, 2006 – North Platte
- E. NCCA Third Quarter Meeting – August 8 2006 – South Sioux City

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- F.** ACCT Annual Conference – October 11-14, 2006 – Orlando, FL
- G.** NCCA Fourth Quarter Meeting – November 14, 2006 – Video Conference
- H.** National Legislative Seminar – February 11-14, 2007 – Washington D.C.
- I.** AACC Annual Convention –April 14-17, 2007 – Tampa, FL
- J.** AACC Annual Convention – April 5-8, 2008 – Philadelphia, PA

There being no further business, the meeting was adjourned at 2:36 p.m.

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Tim Potter, President

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Jane Hornung, Secretary