

**NEBRASKA COMMUNITY COLLEGE ASSOCIATION  
BOARD OF DIRECTORS  
Fourth Quarterly Meeting Minutes  
November 4, 2009**

**1. PUBLIC MEETING NOTICE**

All NCCA Board of Directors, Area Presidents, and the general public having been duly notified the fourth quarter meeting of the NCCA Board of Directors was held November 4, 2009, at the Embassy Suites Hotel in Lincoln. President Merlyn Gramberg stated that a public meeting notice was published in the Lincoln Journal Star. He also stated that the rules for the Nebraska Public Meeting Laws were available for public viewing. The public meeting notice is attached to these minutes.

**2. ATTENDANCE**

Directors Present:

President Merlyn Gramberg – Western Nebraska  
Secretary Roger Wilson – Mid-Plains  
Sandra Borden for Linda Aerni – Central  
Robert Feit – Southeast  
Jane Hornung – Mid-Plains  
Sam Cowan for Diane Keller – Central  
Van Phillips for Don Oelsgigle – Northeast  
Tom Perkins – Western Nebraska  
Larry Poessnecker – Northeast  
Lynn Schluckebier – Southeast

Staff Present:

Dennis Baack – Executive Director  
Melanie Williams – Administrative Assistant

Also present: Dr. Michael Chipps and Elizabeth Benjamin – Mid-Plains, Dr. Bill Path – Northeast, Dr. Jack Huck – Southeast, and Dr. Eileen Ely and Dave Groshans – Western Nebraska.

**3. CALL TO ORDER AND QUORUM DETERMINATION**

President Gramberg called the meeting to order at 12:50 p.m. and asked for roll call and quorum determination. Present and responding were ten board members representing their respective area governing boards. It was determined that a quorum was present.

**4. UPDATED COMMITTEES**

President Gramberg stated that in order to be in compliance with open meeting laws, the Board may not take any action until the advertised meeting time of 1:15 p.m. Therefore, the meeting will begin with the information items.

President Gramberg stated that an updated listing of committee assignments was included in the board packet. He then asked for any changes to the roster. There were none. The NCCA committee assignments are then as follows:

**2010 NCCA COMMITTEE ROSTER**  
**Effective November 4, 2009**

**Legislative Committee**

Robert Feit, Chair  
Remaining NCCA Board Members

**Education & Seminars**

Merlyn Gramberg  
Tom Perkins  
Dr. Eileen Ely  
Diane Keller, Central

**Team 2 – Budget & Personnel  
Committee**

Linda Aerni  
Merlyn Gramberg  
Jane Hornung  
Don Oelsligle, Chair  
Lynn Schluckebier

**Nebraska Educational  
Telecommunications Commission**

Dennis Miller, Jr.

**Bylaw & Policy Review Committee**

Robert Feit  
Diane Keller  
Tom Perkins  
Larry Poessnecker, Chair  
Roger Wilson

**5. COUNCIL OF CHIEF EXECUTIVE OFFICERS REPORT**

Dr. Ely stated that the CEO's met on November 3 and gave the Board a brief review of some of the items discussed. Those items included a request from the Council of Instructional Officers to review and approve Faculty Hiring Credential Guidelines, Statewide Course Review Process, and Statewide Definitions; the report from the Coordinating Commission regarding athletics; the draft copy of the report by the Coordinating Commission concerning the legislative study; recommendation to the NCCA Board for the hiring of Tim Keigher as new NCCA lobbyist; and the cost study being compiled by the Coordinating Commission.

**6. TREASURER'S REPORT**

Poessnecker reviewed the third quarter financial statements and asked the Board if they had any questions or comments. There were none.

Feit informed that Board that he did review some of the Associations financial records as authorized by the Board at the third quarter board meeting. He then stated that discussion will be had with the auditors during the 2009 audit to determine if the action being taken is adequate enough to satisfy one of their concerns on the management letter.

## **7. EXECUTIVE DIRECTOR'S REPORT**

Baack stated that the dues statements for 2010 have been sent out to each community college area. He then stated that he has attended a board meeting at each community college area this fall with the exception of Northeast's which will occur the following week.

Baack thanked each area board for all of their support in the past few years and remarked that he feels that the Association is more solid today than it was five years ago.

Baack stated that the 2010 annual meeting will be held next year in Scottsbluff and suggested that it be held during the first week of October for weather purposes. If the Board were to agree to this, it would be held October 5 and 6. Baack then asked for discussion regarding the remaining Board meeting dates which will then be voted on later in the meeting. He stated that he would like to schedule a meeting in January so that if the Board needs to take any action on new legislation, a meeting will already be scheduled and on everyone's calendar. Discussion was then had regarding a possible meeting date and it was decided to schedule a meeting for January 25, 2010 in Lincoln. Additional discussion was had concerning the remaining meeting dates and it was determined the first quarter meeting will be held February 22, 2010 in Lincoln, the second quarter meeting will be held May 24, 2010 in Norfolk, and the third quarter will be held on August 9, 2010 in Beatrice.

Baack stated that next year will be the Association's thirtieth anniversary. For this reason, the Association office will ask Dr. Jill Biden to be our keynote speaker with additional speakers being Noah Brown, George Boggs, Senator Nelson, and Governor Heineman. If Dr. Biden is unable to attend, the office will then try to get the Secretary of Education or the Under Secretary for Community Colleges.

Diane Keller arrived at 1:15 p.m.

Baack also stated that he will arrange for a breakfast at the hotel in Washington D.C. for those attending the National Legislative Seminar in February.

## **8. APPROVAL OF AGENDA**

President Gramberg asked for any additions or changes to the agenda. There were none.

**MOTION BY ROBERT FEIT AND SECOND BY TOM PERKINS that the NCCA Board of Directors approve the agenda as presented.**

President Gramberg asked for any objections or discussion. There were none.

A roll call vote was taken.

**Voting Aye:** Borden, Cowan, Feit, Gramberg, Hornung, Perkins, Phillips, Poesnecker, Schluckebier, Wilson

**Voting Nay:** None

**RESULT: Motion carried ten ayes and no nays.**

## **9. APPROVAL OF MINUTES**

President Gramberg asked for any corrections to the August 28, 2009, meeting minutes. There were none.

**MOTION BY LYNN SCHLUCKEBIER AND SECOND BY ROBERT FEIT that the NCCA Board of Directors approve the August 28, 2009, meeting minutes as presented.**

President Gramberg asked for any discussion. There was none.

A roll call vote was taken.

**Voting Aye:** Borden, Cowan, Feit, Gramberg, Hornung, Perkins, Poesnecker, Schluckebier, Wilson

**Voting Nay:** None

**Abstain:** Phillips

**RESULT: Motion carried nine (9) ayes, no nays, and one (1) abstain.**

## **10. TEAM 1 / LEGISLATIVE COMMITTEE**

Baack stated that he had nothing new to add legislatively but he did want the Board to act on giving him authorization to hire Tim Keigher as the new NCCA lobbyist. The rate of pay would be the same as what the Association was paying Vickers and the contract would be for one year with a review to follow at the end of that year. Baack

then reiterated that he feels Keigher would be a good fit for the community colleges and that he has complete faith in him.

**MOTION BY ROBERT FEIT AND SECOND BY VAN PHILLIPS that the NCCA Board of Directors authorize the hiring of Tim Keigher as lobbyist for the Association.**

President Gramberg asked for discussion. Baack reassured the Board that he will make sure Keigher is up to speed prior to the legislative session and will supervise him closely. Discussion was then had regarding the number of clients Keigher has, who they are, and what impact if any that may have for the community colleges. Baack also stated that Keigher is expected to be at the Legislature every day they are in session and to attend any meeting which he is requested to attend. It has been already suggested that Keigher attend the CEO meetings for the next few months by Dr. Ely. Baack then stated that Vickers has agreed to come during the next legislative session to mentor Keigher.

President Gramberg asked for any further discussion or comments. There were none.

A roll call vote was taken.

**Voting Aye:** Borden, Cowan, Feit, Gramberg, Hornung, Perkins, Phillips, Poessnecker, Schluckebier, Wilson

**Voting Nay:** None

**RESULT: Motion carried ten (10) ayes and no nays.**

President Gramberg then asked for an update on LB 340. Baack replied that he did not have anything further to report but did inform the Board that he will forward them a copy of the draft report once he has received it and the CEO Council has had the opportunity to review it.

**11. TEAM 2 / BUDGET & PERSONNEL COMMITTEE**

Schluckebier stated that everyone should have reviewed it prior to the meeting and asked for any comments or questions. Wilson compiled the information and asked if anyone had any questions regarding his presentation of results. There were none.

**MOTION BY TOM PERKINS AND SECOND BY LYNN SCHLUCKEBIER that the NCCA Board of Directors extend the Executive Directors contract by one year.**

President Gramberg asked for any comments or questions. There was none.

A roll call vote was taken.

**Voting Aye:** Borden, Cowan, Feit, Gramberg, Hornung, Perkins, Phillips, Poessnecker, Schluckebier, Wilson

**Voting Nay:** None

**RESULT: Motion carried ten (10) ayes and no nays.**

Perkins then thanked Baack for the job he is doing for the Association. Baack stated that he appreciates the comment.

## 12. ACCT STATE COORDINATOR REPORT

Feit has a written report that he reviewed and will be attached to these minutes. Feit then stated that he was elected to the ACCT Board and is therefore no longer able to serve as State Coordinator. It was stated that Oelsgle has volunteered to assume the position with Hornung being the alternate.

**MOTION BY TOM PERKINS AND SECOND BY LYNN SCHLUCKEBIER that the NCCA Board of Directors name Don Oelsgle as State Coordinator for ACCT with Jane Hornung being the alternate.**

President Gramberg asked for any further discussion. There was none.

A roll call vote was taken.

**Voting Aye:** Borden, Cowan, Feit, Gramberg, Hornung, Perkins, Phillips, Poessnecker, Schluckebier, Wilson

**Voting Nay:** None

**RESULT: Motion carried ten (10) ayes and no nays.**

## 13. DATES & SITES OF 2010 QUARTERLY MEETINGS

President Gramberg stated that discussion was previously had regarding the dates and sites of the 2010 NCCA Board quarterly meetings and they were as follows:

January 25, 2010 – Lincoln  
February 22, 2010 – Lincoln – First Quarter Meeting  
May 24, 2010 – Norfolk – Second Quarter Meeting  
August 9, 2010 – Beatrice – Third Quarter Meeting  
October 5 & 6, 2010 – Scottsbluff – Annual Meeting & Legislative Seminar

**MOTION BY LYNN SCHLUCKEBIER AND SECOND BY LARRY POESSNECKER that the NCCA Board of Directors approve the 2010 meeting dates and sites as stated.**

President Gramberg asked for any discussion. There was none.

A roll call vote was taken.

**Voting Aye:** Borden, Cowan, Feit, Gramberg, Hornung, Perkins, Phillips, Poessnecker, Schluckebier, Wilson

**Voting Nay:** None

**RESULT: Motion carried ten (10) ayes and no nays.**

#### **14. COMMENTS & CONCERNS OF GOVERNING BOARD MEMBERS**

Perkins stated that he may be participating in the accountability study the Gates/Lumina Foundation will be funding and if he is, he would like to visit with numerous NCCA board members and CEO's to get their perspective on accountability issues. Baack suggested that Perkins attend a CEO meeting and discuss it there.

There being no further business, the meeting adjourned at 1:46 p.m.

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Dr. Merlyn Gramberg, President

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Roger Wilson, Secretary