

**NEBRASKA COMMUNITY COLLEGE ASSOCIATION
BOARD OF DIRECTORS
Fourth Quarter Meeting Minutes
November 12, 2012**

1. PUBLIC MEETING NOTICE

All NCCA Board of Directors, Area Presidents, and the general public having been duly notified the fourth quarter meeting of the NCCA Board of Directors was held November 12, 2012, at Northeast Community College in Norfolk. President Feit stated a public meeting notice was published in the Lincoln Journal Star and the Norfolk Daily News on November 2, 2012. He also stated that the rules for the Nebraska Public Meeting Laws were available for public viewing. The public meeting notices are attached to these minutes.

2. ATTENDANCE

Directors Present:

President Robert Feit – Southeast
Vice President Kent Miller – Mid-Plains
Secretary Tom Perkins – Western Nebraska
Treasurer Sandra Borden – Central
Merlyn Gramberg – Western Nebraska
Diane Keller – Central
Ernie Mehl – Mid-Plains
Don Oelsigle – Northeast
Larry Poessnecker – Northeast
Lynn Schluckebier – Southeast

Staff Present:

Dennis Baack – Executive Director
Melanie Williams – Administrative Assistant

Also present: Dr. Greg Smith – Central, Ryan Purdy – Mid-Plains, Steve Anderson, John Davies, Shirley Petsche, and Dr. Michael Chipps – Northeast, and Dr. Todd Holcomb – Western Nebraska.

3. CALL TO ORDER AND QUORUM DETERMINATION

President Feit called the meeting to order at 11:21 a.m. and asked for roll call and quorum determination. Present and responding were ten board members representing their respective area governing boards. It was determined that a quorum was present.

4. APPROVAL OF AGENDA

President Feit asked for any additions or changes to the agenda. There were none.

MOTION BY LYNN SCHLUCKEBIER AND SECOND BY MERLYN GRAMBERG that the NCCA Board of Directors approve the meeting agenda as presented.

President Feit asked for any objections or discussion. There was none.

A roll call vote was taken.

Voting Aye: Borden, Feit, Gramberg, Keller, Mehl, Miller, Oelsgle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

RESULT: Motion carried ten (10) ayes and no nays.

5. APPROVAL OF MINUTES

President Feit asked for any corrections or changes to the August 13, 2012, meeting minutes. There were none.

MOTION BY LARRY POESSNECKER AND SECOND BY LYNN SCHLUCKEBIER that the NCCA Board of Directors approve the August 13, 2012, meeting minutes as presented.

President Feit asked for any objections or discussion. There were none.

A roll call vote was taken.

Voting Aye: Borden, Feit, Gramberg, Keller, Mehl, Miller, Oelsgle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

RESULT: Motion carried ten (10) ayes and no nays.

6. TEAM 2/BUDGET & PERSONNEL COMMITTEE

Perkins stated that everyone received a copy of the evaluation results and noted that all of the evaluations were positive.

MOTION BY TOM PERKINS AND SECOND BY KENT MILLER that the NCCA Board of Directors extend the Executive Director's contract for one year.

President Feit asked for further discussion. There was none.
A roll call vote was taken.

Voting Aye: Borden, Feit, Gramberg, Keller, Mehl, Miller, Oelsligle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

RESULT: Motion carried ten (10) ayes and no nays.

Miller then stated that Team 2 also decided to re-evaluate the evaluation instrument and present it to the Board at a later date.

Perkins stated that he had also made the suggestion of developing a board evaluation instrument to coincide with the Executive Director's evaluation process. The Executive Team will be taking on this task and will report back to the Board with a progress report. Baack also stated that he and President Feit will be reviewing the strategic plan prior to the first quarter board meeting.

7. UPDATED COMMITTEE ASSIGNMENTS

President Feit stated that the updated committee assignments were included in the board packet. Oelsligle informed the Board that Shirley Petsche and Steve Anderson will be replacing him and Poessnecker on the NCCA Board and suggested that it be noted at this time for the committee assignments.

2013 NCCA Committee Roster

Team 2/Budget & Personnel Committee

Steve Anderson
Sandra Borden, Chair
Robert Feit
Tom Perkins
Kent Miller

Legislative Committee

Kent Miller, Chair
Remaining NCCA Board Members

Bylaw & Policy Review Committee

Diane Keller
Ernie Mehl
Merlyn Gramberg
Shirley Petsche
Lynn Schluckebier

Education & Seminars

Ernie Mehl
Kent Miller
Ryan Purdy
Lynn Schluckebier, Southeast

Nebraska Educational Telecommunications Commission

Dennis Baack

President Feit thanked Poessnecker and Oelsigle for their dedication and service to the NCCA Board and welcomed Petsche and Anderson to the Board.

It was stated that the chair for the Bylaw and Policy Committee will be chosen prior to the first quarter board meeting.

8. COUNCIL OF CHIEF EXECUTIVE OFFICERS' REPORT

Dr. Holcomb stated that the CEO Council would be meeting later in the day and had nothing to report at this time.

9. TREASURER'S REPORT

Borden asked for any questions or comments concerning the report. There were none.

10. EXECUTIVE DIRECTOR'S REPORT

Baack stated that he has been to a board meeting at every area this fall with the exception of Southeast which he will be doing the following week.

11. ACCT STATE COORDINATOR REPORT

John Davies gave a brief report concerning ACCT. It was then asked if the state association would consider offering a diversity award on the state level so that it then can be forwarded to ACCT. Baack stated that it can be brought before the Board for a decision either during the first or second quarter meeting.

12. COMMENTS AND CONCERNS OF GOVERNING BOARD MEMBERS

Perkins gave a brief update on the \$10,000 VFA grant process and also informed the Board that he has accepted an appointment to the Trust Fund Board for ACCT. This board is responsible for giving the VFA grants so he will be declaring a conflict of interest.

There being no further business, the meeting adjourned at 11:55 a.m.

Robert Feit, President

Tom Perkins, Secretary